<Insert Title Here>

<Insert Date Here>

2-5 pages for proposal

Organization:	<Name of your organization>
Principal Investigator, Title, and Contact Information:	<PI Name, Title, Contact Information> Include PI and Co-PIs curriculum vitae. (cv)
Co-PI(s) and Titles:	<Co-PI Name(s), Title(s)>
OERC Priority Addressed:	<List the OERC Priority that this research is addressing>. See list of research topics for 2025.
General Topic Area of Research	<List the general area of office ergonomics that this research is addressing>
Amount of time to complete research:	<List the total time that it will take to complete the research from start to finish, in months>
Number of subjects in research:	<List the number of research participants that will be used in the research>
Total Proposed Cost:	<Write the total cost for the research> Includes Direct and Indirect costs. Only indirect costs at 10% (of total direct cost) will be funded.
In-kind gift requests:	<List any in-kind gifts that are anticipated from the OERC membership>

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OERC Priority

<List the OERC priority (or priorities) that this proposal is attempting to solve/research>

Introduction

<Give the necessary and succinct background to understand the reasoning behind this proposal>

Objectives of Proposal

<List the objective and expected outcomes/hypotheses from this research>

Methods

<Describe the methodology that will be used for researching the topic, include items such as:

- Number of subjects
- Research methods
- Product and equipment that will be needed
- Statistical methods that will be used for analysis>

Deliverables

<List the expected deliverables that you will provide to the OERC with this research>

Timeline

<Show a brief timeline for the proposed research, assuming that you will be notified December of this year regarding funding.>

Budget

<Show a budget of the costs that will be incurred for the research proposal>. Direct and Indirect costs.

References

<List any references that you have used in creating this proposal>

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